

The Strasbourg Club

An initiative aimed at encouraging and strengthening the links between the major cities of new and future member states of the European Union and the parliamentary capital of the

United Europe



Strasbourg
en *mouvement*

Student Grant Scheme within the “Strasbourg Club” cities network

Academic Year 2007/2008



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The “Club of Strasbourg”

An initiative aimed at encouraging and strengthening the links between the major cities of new and future member states of the European Union and the parliamentary capital of the united Europe

The “ Club of Strasbourg ” was created in May 2003 with a view to the significant enlargement of the European Union. Instigated by the City Council of Strasbourg, it now brings together the mayors of some 37 cities (state capitals and regional conurbations) of new and future member states of the EU.

The Club's key objectives are:

- To facilitate exchanges of experience concerning themes such as urban policy, travel, structural funds or culture;
- To ensure that the European Union's institutions take better account of the specific challenges facing major cities;
- To encourage mobility among the towns and cities of the Club, for those who study, produce or create there.

The cities (in bold characters: the state capitals) having joined the “Strasbourg Club” to date:

- **Warsaw**, Lodz, Krakow, Wroclaw, Poznan, Gdansk, Katowice (Poland)
- **Bratislava**, Kosice (Slovakia)
- Brno, Olomouc, Ostrava, Plzen (Czech Republic)
- **Budapest**, Debrecen, Szeged, Miskolc, Pécs (Hungary)
- **Nicosie** (Cyprus)
- **Valletta** (Malta)
- **Vilnius**, Kaunas (Lithuania)
- Daugavpils (Latvia)
- **Ljubljana**, Maribor (Slovenia)
- **Bucharest**, Arad, Iasi, Ploiesti, Timisoara (Romania)
- **Sofia, Plovdiv**, Ruse, Stara Zagora, Varna (Bulgaria)
- **Tallinn** (Estonia)
- **Split** (Croatia)

The concrete activities carried out by the Strasbourg Club

- Exchanges of experience concerning the use of European structural funds, followed by the theme of urban transport, thanks to a range of seminars jointly financed by the European Commission as part of the URBACT programme;
- Youth-focused initiatives thanks to the introduction of a grant scheme for students wishing to carry out part of their university syllabus in one of the towns or cities of the "Strasbourg Club";
- Cultural activities with the launch of a "resident artists exchange programme" among the towns of the "Strasbourg Club";
- Ensuring that the interests of major towns and cities are fully taken into account when European policies are being drawn up, thanks to the circulation at a European level of the Declarations signed during the annual meeting of the mayors of the "Strasbourg Club".



“Strasbourg Club” Student Grant Allocation Form

Individual application form

❶ **Sending University** (Name, City, Country, Dept and person to be contacted)

❷ **Receiving University** (Name, City, Country, Dept and person to be contacted)

❸ **Last Name** (in capital letters) / **First Name**

❹ **Contact details** (Postal address and e-mail address - if any)

❺ **Degree course taken** (Paths / Subjects)

❻ **Study Years or Semesters completed**

❼ **Date / Place / Signature**

**System for allocating student grants under
the scheme run by the "Strasbourg Club"
- Schedule of conditions for 2007/2008 -**

Information concerning eligibility conditions and the preparation/
submission of applications

Along with the Mayor of Strasbourg, the home of the European Parliament, during a meeting in Strasbourg in May 2003 the mayors from 20 major cities (national capitals and regional cities) from the 12 countries¹ about to join the European Union founded the "Strasbourg Club", an informal body designed first and foremost to provide a political forum for meetings and debate concerning issues of importance to the main urban areas of the states comprising the "new Europe".

On this occasion, the mayors present signed a "joint declaration" through which they stressed their commitment to European construction and their determination to ensure that closer links between the countries of the Union should not adversely affect the devolved powers of the local authorities in general, and of the major urban areas in particular.

Since this date, some 17 additional towns and cities have put their names to the various measures detailed in the "Strasbourg Declaration", and applied to join the network created by the "Strasbourg Club", which now includes 37 members² in addition to Strasbourg itself.

Although the "Strasbourg Club" chiefly aims to be a source of discussion and dialogue concerning the major political, economic and social challenges facing the political leaders of the European Union's urban areas, it also seeks to provide a framework for concrete initiatives designed to build on existing links between the towns comprising it, and to help develop exchanges via the citizens living, studying or working there.

¹*Estonia, Latvia, Lithuania, Poland, Slovakia, the Czech Republic, Hungary, Slovenia, Malta and Cyprus joined the EU on May 1, 2004. Bulgaria and Romania were admitted on January 1, 2007.*

²*Sofia, Plovdiv, Rousse and Stara Zagora, Varna (Bulgaria), Nicosia (Cyprus), Split (Croatia), Tallinn (Estonia), Budapest, Debrecen, Miskolc, Pecs and Szeged (Hungary), Daugavpils (Latvia), Vilnius and Kaunas (Lithuania), Valetta (Malta), Warsaw, Cracow Gdansk, Poznan, Katowice, Lodz and Wroclaw (Poland), Brno, Olomouc, Ostrava and Plzen (Czech Republic), Bucharest, Arad, Iasi, Ploiesti and Timisoara (Romania), Bratislava and Kosice (Slovakia), Ljubljana and Maribor (Slovenia).*

It is with this in mind, and due to the increasing importance of education and training (particularly concerning the need to ensure that higher education systems are better suited to the labour market), that the idea came about to set up a system of grants as from 2005/2006, intended for :

- Students enrolled at a university located in one of the towns of the "Strasbourg Club" wishing to undertake a period of study in one of the three universities in Strasbourg (Louis Pasteur, Marc Bloch, Robert Schuman) or one of the following higher education establishments: the INSA³, the ENGEES⁴, the ESAD⁵ and the ENSAS⁶;
- Students enrolled in one of Strasbourg's above-mentioned higher education establishments wishing to organise a period of study or a training course in a university or similar institution based in one of the member towns of the "Strasbourg Club".

The measures detailed below are intended to establish the conditions (in agreement with the managers of the seven institutions already mentioned) for granting and obtaining financial aid packages issued by the City of Strasbourg for the 2007/2008 academic year as part of the "Strasbourg Club" scheme (hereafter referred to as the "Strasbourg Club grants"). :

- ❶ The "Strasbourg Club Grants" are reserved exclusively for students correctly enrolled:
- In the third year of a degree course (L3) or the first or second year of a master's course (M1, M2) in one of Strasbourg's three universities or in one of the following educational establishments in Strasbourg: the Institut National des Sciences Appliquées, the Ecole Nationale du Génie de l'Eau et de l'Environnement, the Ecole Supérieure des Arts Décoratifs, the Ecole Nationale Supérieure d'Architecture, or in the fourth, fifth or sixth year of their studies in medicine, dental surgery or pharmacology at the ULP (Louis Pasteur University) ;
 - In the third year of their bachelor's degree course (L3) or in the first or second year of their master's degree course (M1, M2) in a university or similar higher education establishment located in one of the towns of the "Strasbourg Club" (please see the complete list in note 1 on page 1).

³*Institut National des Sciences Appliquées de Strasbourg (the National Institute of Applied Sciences of Strasbourg).*

⁴*Ecole Nationale du Génie de l'Eau et de l'Environnement de Strasbourg (the Strasbourg National School for Water and Environmental Management).*

⁵*Ecole Supérieure des Arts Décoratifs de Strasbourg (the Strasbourg Advanced School of Decorative Arts).*

⁶*Ecole Nationale Supérieure d'Architecture de Strasbourg (the Strasbourg Advanced National School of Architecture).*

Name of student:
Sending institution: Country:

CHANGES TO ORIGINAL PROPOSED STUDY PROGRAMME
(to be filled in ONLY if appropriate)

Course unit code (if any) and page no. of the information package	Course unit title (as indicated in the information package)	Deleted course unit	Added course unit	Number of ECTS credits
.....	<input type="checkbox"/>	<input type="checkbox"/>
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.....	<input type="checkbox"/>	<input type="checkbox"/>
.....	<input type="checkbox"/>	<input type="checkbox"/>
.....	<input type="checkbox"/>	<input type="checkbox"/>
.....	<input type="checkbox"/>	<input type="checkbox"/>

if necessary, continue this list on a separate sheet

Student's signature
..... Date:

SENDING INSTITUTION

We confirm that the above-listed changes to the initially agreed programme of study are approved.

Department / Faculty coordinator's signature Institution coordinator's signature

.....

Date: Date:

RECEIVING INSTITUTION

We confirm that the above-listed changes to the initially agreed programme of study are approved.

Department / Faculty coordinator's signature Institution coordinator's signature

.....

Date: Date:

- ② The "Strasbourg Club grants" are not available to students aged 28+, to students studying for a doctorate or to those benefiting from the status of "researcher".

As a priority, two grants will be allocated for each establishment (excluding Strasbourg):

- One for a student from that institution wishing to come and study in Strasbourg,
- The other for a student from Strasbourg coming to study at this institution.

In the case of study placements which do not exceed five months, a grant may exceptionally be granted to two students from the same establishment outside Strasbourg.

- ③ The criteria for allocating the "Strasbourg Club grants" are specific to the scheme set up for this purpose. In order to provide a range of opportunities adapted to varying situations, and to avoid penalising certain students, the methods for allocating the grants may occasionally be adapted, particularly if no partnership agreement exists between the institutions concerned.

- ④ The "Strasbourg Club grants" can be combined with other aid or support packages which the student may receive from a European programme or one run by a government or local authority, etc..

- ⑤ The minimum length of a study placement in order for this to be eligible for a "Strasbourg Club grant" is set at three months. The maximum length of stay taken into account is set at 10 months. The value of the grant allocated is calculated on a pro rata basis, this being based on the effective length of the stay.

- ⑥ The value of the allocated support package is respectively set at:
- €250 per month for grants allocated to students who are enrolled in an educational establishment in one of the towns of the "Club", who wish to come and study in Strasbourg and who are exempted from the payment of enrolment fees at the host establishment;
 - €300 per month for grants allocated to students who are enrolled in an educational establishment in one of the towns of the "Club", who wish to come and study in Strasbourg and who are required to pay the enrolment fees at the host establishment;
 - €200 per month for grants allocated to students from Strasbourg who wish to study in one of the towns of the "Club" and are exempted from the payment of enrolment fees at the host establishment;
 - €250 per month for grants allocated to students from Strasbourg who wish to study in one of the towns of the "Club" and who are required to pay the enrolment fees at the host establishment.

The task of managing the credits made available annually for the allocation of "Strasbourg Club grants" is handled by the "European and International Relations Department" of the City/Urban Community of Strasbourg.

7 Students competing for one of the "Strasbourg Club Grants" must first submit their application form to the International Relations Department of the university or the institution in which they are enrolled (referred to as the "home" university or institution).

Applications considered as acceptable following an initial pre-selection round carried out by this department (during which one of the criteria to be taken into account is the student's command of the language in which the classes that he/she wishes to attend will be given) are then forwarded to the "host" university or institution.

In order to be accepted for consideration, the application should include the following items:

- A standard form to be filled out by the applicant (the **individual application form**)
- A **supporting letter presenting the study project** and (where necessary) the study contract for those students participating in an inter-university exchange programme. These documents **must imperatively be drafted in French** for those students wishing to pursue their syllabus in Strasbourg
- A **curriculum vitae** (subject to the same conditions as detailed above)
- A certificate listing the **qualifications/diplomas** already obtained
- A **portfolio** (or "book") for students from the Fine Arts, Decorative Arts and Architecture branches
- A **list of grades** from the previous academic year

8 Applications having been successfully approved by both of the establishments concerned (i.e. the "home" and "host" institutions) will be forwarded by the Strasbourg institution concerned (whether operating in a "home" or "host" capacity) to the City of Strasbourg's "European and International Relations" department.

The deadline for the submission of applications to the City of Strasbourg has been set at **April 30 for the year 2007**.

9 The final selection of candidates will be carried out by a jury chaired by an independent academic, and comprised of representatives from the City / Urban Community of Strasbourg, from the universities and from the various educational establishments in Strasbourg participating in the scheme, in addition to (where applicable) the Alsace Region.

This jury will meet in early June 2007.

10 Those students whose applications have been selected by the above-mentioned panel will be notified by means of a letter signed by the Mayor of Strasbourg and the President of the Urban Community of Strasbourg.

In this last case, the applicant's attention is drawn to the fact that the effective allocation of any "Strasbourg Club grant" is conditional upon the student's definitive admission by the "host" establishment, including in cases in which the related decision is announced after the date on which the panel has made its choice.

Those students awarded a "Strasbourg Club grant" must also agree to draft a financial report and summary report of their study placement, and to send this to the authorities at the City/Urban Community of Strasbourg within a period of three months following their return.

ECTS - EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM
STUDY CONTRACT

ACADEMIC YEAR 20..../20.... - FIELD OF STUDY:

Name of student:
Sending institution:
..... Country:

DETAILS OF THE PROPOSED STUDY PROGRAMME ABROAD / STUDIES
CONTRACT

Receiving institution:
..... Country:

Course unit code (if any) and page no. of the information package	Course unit title (as indicated in the information package)	Number of ECTS credits
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if necessary, continue the list on a separate sheet

Student's signature
..... Date:

SENDING INSTITUTION

We confirm that the proposed programme of study/learning agreement is approved.

Department / Faculty coordinator's signature Institution coordinator's signature
Date: Date:

RECEIVING INSTITUTION

We confirm that this proposed programme of study/learning agreement is approved.

Department / Faculty coordinator's signature Institution coordinator's signature
Date: Date: