

2/2012 (05.08.) University of Pécs Medical School's Dean's Order on the Elimination of Cheatings at Examinations

Preamble

The number of academic offences, i.e. cheating at written and oral examinations has increased lately at the University of Pécs Medical School (UP MS). These academic offences deeply undermine the prestige of the high quality education provided by the Medical School of the University of Pécs which is one of the most outstanding strengths within the educational spectrum of the University of Pécs. It is crucial both for the faculty and students to roll back this negative tendency, since the only possible and worthwhile way of preserving high academic standards and good reputation is honest and decent work by medicine, dentistry, pharmaceuticals and medical biotechnology majors. Should this tendency continue and should we not take the appropriate measures against any form of academic dishonesty, the reputation of this Medical School will be undermined both in Hungary and abroad, negatively influencing our competitiveness both in the recruiting and enrolment of students and later on in the labour market. Ultimately, any kind of academic offence is unacceptable for physicians, dentists and pharmacists, professionals who take their oath to save human lives and heal ailments.

Effect of Order

§1 The effect of the present order extends to all students with an active student status at the UP MS and to all members of the teaching staff of the Medical School, including public employees and those working on contract basis.

Violations of academic integrity at written, practical and oral exams

§2 (1) Plagiarism. Plagiarism is defined as including extracts of texts from other people's work in one's own written coursework or thesis by verbatim copying or paraphrasing without properly acknowledging the source.

(2) Impersonation. Impersonation is defined as a person identifying himself as another one with either false documents or with those of a student having registered for a test, exam or course, signs the attendance, takes the test or starts the written or oral examination.

(3) Use of unauthorized aids. Unauthorized aids include any books, written or printed notes (crib notes) associated with the topic of the test/quiz/examination, furthermore any electronic devices capable of data transfer (cell phones, notebooks, laptops, iphones, ipads, ipods, watches capable of transmitting text messages, mini cameras, head sets, etc...)

(4) If any of the cases defined in points (1) and (2) are suspected, the Dean is entitled to initiate police investigations and prosecutions.

(5) If any of the cases defined in paragraph (1), (2) and (3) are suspected, a disciplinary hearing shall be held.

Regulations regarding the prevention of academic offences

§3 (1) The present Order must be set forth at the Faculty in the usual way. Upon enrollment at the University students commit themselves to having taken notice of the Order in an electronic form.

(2) Examiners are supposed to call the students' attention to the legal consequences of academic offences prior to the onset of the examination.

(3) Examiners are supposed to establish the identity of the examinee prior to the onset of the written or oral examination. Identity of the student is determined by the examiner or the person authorized by the examiner based on a student card with a photo, an identity card, a passport or a driving licence.

(4) Regardless of the medium, no materials associated with the topic of the test/quiz/examination, hand-written or printed, are allowed to be taken to the venue of the examination.

(5) Students are forbidden to take electronic devices capable of data transfer (cell phones, notebooks, laptops, iphones, ipads, ipods, watches capable of transmitting text messages, mini cameras, head sets, etc...) to the room where the exam is taking place. During the exam all electronic devices must be switched off and stored in a location specified by the examiner.

Recognizing cheating at exams

§ 4 (1) If any violation of academic integrity is suspected, the examiner (the assessor of the exam paper) is supposed to immediately suspend the exam of the student engaged in cheating and record the observation on the exam sheet and report the case to the Dean either in writing or via email within 8 hours.

(2) If violation of the intellectual property rights is suspected the Dean is entitled to initiate accusation.

(3) If impersonation is observed at the venue of the exam, the invigilator/proctor shall forthwith inform the police department calling 107 and notify the Dean of the infraction as stated in paragraph (1).

(4) If impersonation is observed following the exam, the invigilator shall forthwith notify the Dean within 8 hours following the observation of impersonation either in writing or via email and the Dean shall forthwith report on the violation to the police department.

(5) If the use of unauthorized device is suspected the student is supposed to hand over the device to the examiner.

(6) Probable cause of cheating can be established with all the legal consequences

a) in case the examinee is caught possessing an unauthorized device and

b) in case the examinee refuses to hand over the suspicious device and does not prove not possessing it.

(7) Recognition of the suspicion of cheating and/or the fact of cheating and its circumstances shall be recorded in the minutes taken by the invigilator.

Measures to be taken in case probable cause for academic offences is established

§5 (1) Upon receipt of a report of a suspected violation, in writing or email requiring no police investigation, the Dean shall call upon the Registrar to investigate the charge.

(2) The Registrar – if deemed necessary- shall initiate a hearing investigating the circumstances of the alleged infraction by summoning the student concerned and the witnesses without delay, but within 48 hours the latest. Within the next 48 hours the Dean shall be advised to initiate a disciplinary procedure

or dismiss the case. The minutes of the hearings and the additional documentation shall be attached to the proposition.

(3) Upon receipt of a report of a suspected violation in writing or email that necessitates a police investigation, the Dean orders an immediate disciplinary procedure.

Sanctions in case cheating is proven

§6 (1) If the fact of cheating has been proven the student's performance shall be evaluated as fail.

(2) Students having committed academic offences are not entitled to apply for Dean's procedural equity.

Enforcement of the Order

§7 The present Order comes into force as of 8th May 2012.

Professor Attila Miseta
Dean of the Medical School

Pécs, 8 May 2012