



Information on tuition fee

Based on the Dean's Order no. 2/2009. (06.30.)

The complete text of the Dean's Order is available on the website of the Dean's Office – now in Hungarian, the English version is coming soon: <http://aok.pte.hu/run/download2.php?idf=6206&nyelv=hun>.

TUITION FEE MUST BE PAID UNTIL SEPTEMBER 05, 2009.

DEADLINE OF SUBMITTING TUITION FEE RECEIPT: SEPTEMBER 11, 2009.

(Receipts can be handed in personally in the Registrar's Office in the opening hours or please post it as a registered post.)

Reduction/application types (hand in personally in the Registrar's Office until 4th September or please post it as a registered mail until 5th September):

- **Reduction based on academic achievement (scholarship) – APPLICATION IS NEEDED!**

rates: the average of the weighted averages of the last academic year:

4.01 – 4.49: 10%

4.50 – 4.99: 20%

5.00 – : 40%

Further conditions: in the academic year concerned, the student has completed each course of the suggested curriculum and did not have any exemptions or credit transfers.

The scholarship is given for the whole academic year.

- **Reduction based on social needs:** (7. § 1-2 of the Dean's order): based on individual decision. Applications have to be submitted to the Registrar's Office, addressed to the Educational Committee, and the Dean will make the decision. **DEADLINE FOR APPLICATIONS:** the last day of the registration week (September 05). Please attach certification that your circumstances have been totally changed. If your request is accepted, consider the following deadlines:

5th September: 30% of the tuition fee (must be paid)

30th October: deadline for paying the rest which you have to pay based on the decision of the Dean

- **Delayed payment of the tuition fee:** you can apply for the late payment of the second part of the tuition fee (1-70%), based on individual decision. If the permission is granted, you have to pay the second part until the end of the 8th week of instruction (which is 30th October), and will have to submit the proof of payment by the end of the following week (6th November). In this case, the first part (30%) has to be paid until 5th September and you have to submit the proof of payment until 11th September. Applications have to be submitted to the Registrar's Office, addressed to the Educational Committee, and the Dean will make the decision. **DEADLINE FOR APPLICATIONS:** the last day of the registration week (September 05).

- **If you use loans to finance your studies** (eg. Lánékassen, CSN, FFELP or Canadian loans), you do not have to submit a request, but you have to submit a written declaration to the RO that you declare – being aware of your criminal liability – that you are using loans, and by submitting that it is automatic that you only have to pay your tuition fee in one go by October 30. **DEADLINE FOR THE DECLARATION:** the last day of the registration week (September 05).



- **Reduction based on credits:** please find the scheme below. If you have no more than 25 credits you can get reduction if you hand in your application until 5th September. Please note: if you activate your semester you must pay the 30% of the tuition fee – regardless if you have any credit or not. The 30% must be paid until 5th September. Then, you can pay the remaining fee until 30th October if the decision-maker will agree with your request. Please note: **the scheme of reduction we used before (15% or 30% reduction based on the number of obligatory courses you take) is totally cancelled.** Deadlines for tuition fee proof submission: first part: 11th September; second part: 30th October.
- **Applications can be submitted personally in the Registrar's Office during opening hours, or by post as registered mail.**

Application form is available on the website of the UPMS (<http://www.aok.pte.hu> → English → Students → Downloads, forms).

Schedule for payment instalments – by application (not automatic):

- 1.A: Payment of 30% of the tuition fee: the last day of the registration week (September 05)
- 1.B: Submitting the proof of payment of 30% of the fee: the Friday of the first week of instruction (September 11)
- 2.A: Payment of the remaining 1-70%: end of the 8th week of instruction (October 30)
- 2.B: Submitting proof of payment of 1-70%: end of the 9th week of instruction (November 06)

If your application for tuition fee reduction is accepted, you get delayed payment/instalment payment at the same time. BUT if you apply for delayed payment/instalment payment, you do not automatically get credit-proportional tuition fee reduction.

Deadline for submitting requests for late passivation: October 02.

Passivation is not possible in case you have had a valid exam application for a pre-scheduled exam of an exam course in August/September!

If you request to be made passive from an active status, we will pay you back the tuition fee you have already paid time-proportionally on your request after completing the necessary paperwork.



For 6th year tuition fee, please refer to the Programme Booklet.

Scheme of tuition fee payment reduction based on the credits taken:

Credits taken	1 st part "fixed part"	2 nd part "credit-proportional part"	Total tuition fee to be paid	Rate of reduction
1	30,00%	2,69%	32,69%	67,31%
2	30,00%	5,38%	35,38%	64,62%
3	30,00%	8,08%	38,08%	61,92%
4	30,00%	10,77%	40,77%	59,23%
5	30,00%	13,46%	43,46%	56,54%
6	30,00%	16,15%	46,15%	53,85%
7	30,00%	18,85%	48,85%	51,15%
8	30,00%	21,54%	51,54%	48,46%
9	30,00%	24,23%	54,23%	45,77%
10	30,00%	26,92%	56,92%	43,08%
11	30,00%	29,62%	59,62%	40,38%
12	30,00%	32,31%	62,31%	37,69%
13	30,00%	35,00%	65,00%	35,00%
14	30,00%	37,69%	67,69%	32,31%
15	30,00%	40,38%	70,38%	29,62%
16	30,00%	43,08%	73,08%	26,92%
17	30,00%	45,77%	75,77%	24,23%
18	30,00%	48,46%	78,46%	21,54%
19	30,00%	51,15%	81,15%	18,85%
20	30,00%	53,85%	83,85%	16,15%
21	30,00%	56,54%	86,54%	13,46%
22	30,00%	59,23%	89,23%	10,77%
23	30,00%	61,92%	91,92%	8,08%
24	30,00%	64,62%	94,62%	5,38%
25	30,00%	67,31%	97,31%	2,69%
25+	30,00%	70,00%	100,00%	0,00%

How to calculate the second part: (tuition fee * 2nd part %)

For example: tuition fee is 5000 USD, 22 credits taken up

1st part: 5000 USD * 30% = 1500 USD

2nd part 22 credits -> 59.23% 5000 USD * 59.23% = 2961.5 USD

Therefore, total tuition fee payment: 1500 USD + 2961.5 USD = 4461.5 USD, that is 89.23%

Adrienn Bognár
Registrar