



Statute of the English-German Student Council

§1 Basic Terms

- (1) The English-German Student Council (Englisch-Deutscher Studierendenausschuss, subsequently: EGSC), consists of the board of directors of EGSC, group leaders, and year representatives from the English and German programmes of the Medical School PTE-ÁOK and Faculty of Pharmacy PTE-GYTK at the University of Pécs. (see §2 Elements of the EGSC)
- (2) The duty of EGSC is to represent and protect the interests of the international student body at PTE-ÁOK and PTE-GYTK.
- (3) EGSC supports the principle of equal opportunities. EGSC will not discriminate anybody based on his/her nationality, skin colour, religion, sexuality, gender or age in any manner or make the suitability of the membership dependent upon it.
- (4) PTE EHÖK, PTE-ÁOK HÖK and EGSC will mutually cooperate to provide an effective representation and protect interests of all students studying in foreign language programmes at the University of Pécs Medical School (PTE ÁOK) and Faculty of Pharmacy (PTE GYTK). The scope of the agreements shall extend to all activities affecting students that are specified in the present agreements between PTE EHÖK, PTE-ÁOK HÖK, PTE-ÁOK GYTK and EGSC (see appendices).
- (5) The address of EGSC is PTE-ÁOK Szigeti út 12, 7624 Pécs, Hungary.
- (6) Official communication channels of EGSC are:
 - <http://egsc.aok.pte.hu>
 - <http://www.facebook.com/pte.aok.egsc>
 - egsc@aok.pte.hu
- (7) This document replaces the statute of the English-German Student Council in effect since 2009.04.30. and is valid from the 2021-2022 academic year onwards.



§2 Elements of the EGSC

- (1) The board of directors of the EGSC consists of:
 - a. President of the English programme
 - b. President of the German programme
 - c. Vice President of the English programme
 - d. Vice President of the German programme
 - e. English communication contact
 - f. German communication contact
 - g. Secretary
 - h. Treasurer
 - i. PR-representative
- (2) Group leaders
 - They represent the interests of their groups. Their duty is to report group issues and internal problems to the respective year-representative and serve as a communication link between the student council and each student.
- (3) Year representatives
 - They cooperate with the group leaders and are in direct communication with the EGSC board.
- (4) EGSC nominates six representatives for the faculty council at the beginning of every academic year.
- (5) Both presidents are obligatory representatives of the faculty council.
- (6) A member retires from his/her mandate:
 - a. at the end of the election period (one academic year),
 - b. after removal from the register of students of the university, for any reason
 - c. with semester status set to passive,
 - d. by illegal action (against the statute of the EGSC and/or rules and regulations of the university and/or laws of Hungary),
 - e. by written resignation,
 - f. by vote of no confidence or
 - g. by death.

§3 The electoral process

- (1) The board election should be held before the end of September, preferably in the third instruction week.
- (2) Prospective candidates must be from the international student body.
- (3) Prospective candidates should hand in a CV and a letter of motivation by the Friday before the election in person at the EGSC office or via e-mail.
- (4) Applicants running for the presidency are required to be group leaders or year



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representatives for at least two years prior to the election. Membership of a previous EGSC board is advantageous but not a prerequisite. There are no restrictions in an application for

other positions.

(5) The group leaders and year representatives from the electoral committee for the board of the EGSC (see §2 paragraph 3).

(6) At least 2/3 of the group leaders and year representatives of both programs should be present at the election meeting.

If the 2/3 threshold is not reached, the election will be postponed, a new election day must be organized within one week.

(7) The election is carried out with anonymous vote delivery. The position is confirmed with an easy majority. In the event of only one candidate for a position, the matter can be determined by a raise of hands.

(8) With the end of the election, the result is legal. Therefore the new board of EGSC is legitimized effective immediately.

(9) In the case that there is no elected board member from the Dentistry program, the EGSC will accept open applications until the fourth instruction week for a Dentistry representative position. This representative would have no voting rights within the EGSC, but would simply serve as a point of communication between the Dentistry group leaders and year representatives. If there are no applications, a year representative will be asked, starting from the older years to lower years if there is no acceptance of the position.

(10) In the case that there is no elected board member from the Pharmacy program, the EGSC will accept open applications until the fourth instruction week for a Pharmacy representative position. This Honorary position would have no voting rights within the EGSC, but would simply serve as a point of communication between the Pharmacy group leaders and year representatives. If there are no applications, a year representative will be asked, starting from the older years to lower years if there is no acceptance of the position.

§4 Code of conduct for the board

(1) A team-building meeting where the prospective board gets to know each other is recommended to be held at a convenient time following the election.

(2) After the election there should be an introductory meeting within a week, with members of the old and the new board, to brief on planned events and prospective tasks.

(3) The board should have a meeting at least once a month, including pre and post-event meetings and other meetings as needed.

(4) Each meeting should be called for at least three days in advance.

(5) Each board member is expected to come by the office once a week; to help with matters if needed and to stay updated. Each board member is also expected to check our communication platforms daily.

(6) One of the presidents or vice-presidents should be dedicated to educational matters.

- This constitutes communication and meetings with teachers, course directors, and department chairs, as well as the university administration. Examples for such matters include, but is not limited to, the structure of teaching, the manner and/or result of examinations, and



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constructive feedback conveyed by the students to the EGSC. The member should not only inform the university about the student's opinion but also offer a suggestion for moderations or a prospective solution. Appeals are always signed by said board member/EGSC, so the student(s) remain anonymous.

- (7) The communications contacts are in charge of composing and distributing monthly newsletters in both English and German.
- (8) The PR representative is in charge of the EGSC webpage and official Facebook page, and ensure that they stay up to date with events, contact information, briefings from group leader meetings, etc. Furthermore, the PR representative must collect an updated list of group leaders and year representatives of all years and programs, and publish it on the webpage.
- (9) The secretary should write the minutes of each board meeting. The minutes should then be distributed to the entire board.
- (10) If any member is representing EGSC in an official meeting, he/she should update the rest of the board preferably in advance and must update the rest of the board after said official meeting, to ensure efficiency and optimize communication and delegation.
- (11) Any issue or task not specified here can be delegated to any board member for efficiency
- (12) In case of inadequacy of any board member, the board can propose a motion of no confidence. The vote has to be unanimous and the board member is removed effective immediately.
- (13) In the event that a board member is unable to finish his/her elected period (s see §2 paragraph 6), the board can elect a replacement from any of the candidates of the previous election.
- (14) In the event that a president cannot finish his legislation, the vice-president resumes the presidency after a vote of confidence of an electoral committee formed by the group leaders and year representatives. The same electoral process applies for the position of vice-president.

§5 Resolutions made by the board

- (1) Any major decision requires the presence of at least both presidents and vice-presidents, or if one of those are absent 2/3rds of the board.
- (2) Upon voting regarding a member of the board, the entire board should be present at the meeting, the voting has to be anonymous and is won by 2/3rd majority.
- (3) Changes to the statute of the EGSC require the presence of the entire board, the 2/3rd majority of the board, but both presidents have to agree upon it.

§6 Course of Action of the EGSC Group Leader Meetings

- (1) The respective group leaders for the English and the German programme will be called upon for meetings by the board.
- (2) The EGSC group leader meetings should be held 2 times per semester, excluding the election meeting. Other meetings are announced as required.
- (3) The written invitation to a group leader meeting has to occur at the latest one



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week in advance. The agenda should preferably be attached to the invitation or provided within 48 hours prior to the meeting.

- (4) The agenda of the meetings should include updates on issues forwarded to the EGSC and information regarding current projects.
- (5) All group leaders are expected to attend the meetings and are required to find a temporary substitute if they themselves are unable to attend the meeting, and notify the board accordingly.
- (6) The meeting will be hosted by at least two board members, the president and/or the vice-president must be present.
- (7) One board member should moderate the meeting.
- (8) One board member will write the referendum of the meetings. The referendum should be distributed to all group leaders and board members within one week to ensure that everyone can stay up to date.
- (9) The meetings will conclude with year-wise discussions regarding issues forwarded to the group leaders from their group.

§7 Group leaders and year representative duties

- (1) Each group must elect a group leader by the end of the first instruction week, and notify the EGSC.
- (2) If there is more than one group within a given year and programme, a year representative should be elected by the group leaders from said group leaders.
- (3) The group leader is responsible for creating a communication platform for the group, and functions as a communication link between professors and seminar leaders and the student body.
- (4) The group leaders should distribute any material given, from educational assets to information regarding tests and classes.
- (5) If a decision needs to be taken within a group, the group leader should create a poll or a raise of hands, won by a simple majority. The result should be communicated to the appropriate university employee and the students in question.
- (6) All group leaders are expected to attend the group leader meetings (see § 6). They are responsible for asking their classmates about any issues they wish to be addressed in the group leader meetings, and also for forwarding messages to the students from said group leader meetings.
- (7) If any issue can be solved by a group leader or the year representative, they are very much encouraged to do so. They may ask the EGSC board for advice before approaching any university officials and are advised to forward the issue to the EGSC board if unsuccessful.
- (8) Group leaders should stay informed about rules and regulations of the university provided by the registrar's office and are advised to turn to the EGSC board in case of questions.
- (9) If any group leader is unable to continue, they must find a replacement and notify the PR representative within one week. (see § 2 (6), § 5 (7))



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(10) The year representative is expected to deal with any issues pertaining to the entire year regarding organizational and educational matters. This includes the organization of extra and/or make-up lectures in cooperation with the department in question, and the negotiation of exam dates and spots as well as matters pertaining to the rotational year.

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