



CALL FOR APPLICATIONS

The University of Pécs Medical School and the Faculty of Pharmacy invites applications for the "Peer Program Scholarship" **academic year 2022/2023**.

Aim of the scholarship

The aim of the Peer Program Scholarship is to support peer mentoring activities that promote students' integration and flourishing in everyday and academic life, thus helping them to succeed in their studies. Students with learning, administrative or personal problems are assisted and supported by senior students, known as "peers", who can provide appropriate, authentic and effective help and guidance through their own experiences and the development workshops provided as part of the Peer Program.

Criteria for the award of the scholarship

The scholarship is open to students who:

- have an active legal status and have completed at least two successful semesters at the University of Pécs Medical School or Faculty of Pharmacy,
- have graduated from one of the faculties mentioned above and are currently full-time or part-time PhD students at one of the doctoral schools of the University of Pécs Medical School or the Faculty of Pharmacy
- have an active knowledge of at least B2 level English,
- have adequate knowledge of university regulations and practical issues,
- have good communication skills, helpful and empathetic personality,
- pass the pre-selection and oral interview based on the relevant assessment criteria,
- agree to sign a scholarship contract in accordance with Annex 1 and to comply with the terms and conditions set within,
- accept the data management and privacy policy in the application form,
- complete the online application form. The online application form must be completed by uploading a motivation letter of at least 500 characters in English or Hungarian.

Criteria for evaluating scholarship applications

- Motivational letter in English or Hungarian
- Oral interview - for new applicants
- Semi-annual reports and activity – in case of former Peers re-application
- selection of an appropriate number of peers according to a ranking based on the above criteria, in relation to the distribution of students by year and degree programme in the academic year in question





Applications must be submitted online, [at this link.](#)

Deadline for submission of applications: **30 September 2022, 12:00**

Deadline for additional submission: 03 October 2022, 23:59

Applications will be evaluated by a professional committee consisting of the Vice-Dean of the UP MS, the Head of the Student Services Department and one student member appointed by the Student Council.

Deadline for the evaluation of applications: **17 October 2022.**

A maximum of 44 students will be eligible for the scholarship.

Students will be notified of the outcome of the application by e-mail and those of successful application will receive a formal decision uploaded into Neptun.

The scholarship amount is **10 000 HUF/month**. The scholarship is paid to the successful applicants according to the following schedule:

Awardees will receive a monthly scholarship of HUF 10,000 for 10 months (HUF 100,000 in total for the whole academic year), which will be paid by monthly transfer in accordance with the relevant provisions of the TJSZ. **A Hungarian bank account number is required for payment.**

*If, for any reason, a student becomes inactive after the start of the semester, they will lose their entitlement to the scholarship for that semester and will be subject to the rules of the TJSZ. If the student fails to enrol for the 2022/2023 academic year, they will lose the right to the scholarship. They may be replaced by the next student in the ranking list.

Pursuant to Article 57 (3) of Act CCIV of 2011 on National Higher Education, students may appeal against the decision of the higher education institution within fifteen days of the date of notification or, failing this, of the date on which the decision is made known to them. The Second Level Academic Committee established by the University of Pécs shall act on the appeal on the basis of the provision of Article 12 (3) of the Academic and Examination Regulations (Annex 5 of the University of Pécs Organisational and Operational Regulations, hereinafter referred to as the "OOE"). The appeal must be submitted to the Second Instance Academic Committee at the body which made the first instance decision, together with the documents necessary for the assessment of the case.

Pécs, 20 September 2022.

Annex 1.: Peer program scholarship contract



PEER PROGRAM SCHOLARSHIP CONTRACT

Which has been concluded

between the **University of Pécs** (Headquarters: Vasvári Pál u. 4., 7622 Pécs, tax number: 19308681-2-02, institutional ID: FI58554, statistical number: 19308681-8542-563-02, bank account number: OTP 11731001-23135378, representative: Dr. Attila Miseta, Rector, department concerned by the contract: Medical School and Faculty of Pharmacy, hereinafter referred to as "**University**"),

and

Name:

Address:

Neptun code:

Identity card/passport number:

Place and date of birth: (hereinafter referred to as "**Student**".)

(the University and the Scholarship Recipient, each hereinafter referred to as a "**Party**" and together as the "**Parties**") at the place and on the date set out below, on the following terms and conditions:

Preamble

The Peer Program is a faculty scholarship for public life support, which was initiated by the English and Hungarian Admissions and Student Services Offices in 2019. The Peer Program scholarship is a peer mentoring-based program that supports academic studies, integration, life skills and mental well-being. The Peer Program aims to support those students who are stuck in their studies or daily life issues with trained mentors from fellow university students, to successfully complete university studies and, if possible, to reach the general medicine /dentistry /pharmacy/biotechnology degree without interruption.





I. Aims and conditions of the scholarship

1. The Parties agree that the Student shall receive a basic scholarship under this Agreement for participation in development courses, case conferences and promotional events organised by the University and for mentoring activity in the scholarship program.
2. The scholarship holder acknowledges that the basic scholarship under this contract is only awarded for the duration of the period of active student status and subject to the conditions set out in this contract.
3. The scholarship holder declares that their obligations under this contract are not affected by or in conflict with any obligations they may have under a contract they may have previously entered into with a third party.

II. Amount of the scholarship

1. The amount of the basic scholarship under this contract is: 10,000 HUF (ten thousand HUF) per month, paid for 10 months from September 2022 until June 2023, in total: 100,000 HUF (hundred thousand HUF).
2. The Parties stipulate that the scholarship is exempt from personal income tax pursuant to Act CXVII of 1995 on personal income tax.

III. Payment of the scholarship

The amount of the basic scholarship due for the given semester shall be transferred by the University to the Student's bank account registered in Neptun, by the 10th day of the month concerned, taking into account the provisions of Section II.1.





IV. Scholarship holder's rights and obligations

1. The Student is required to spend at least 1 hour per week on mentoring requests, self-training in mentoring skills and systems knowledge, or promoting the program. In the event if a Student is unable to attend one of these events or training sessions, they must inform the coordinators in advance.
2. If the Student is unable to respond to a student's request within 48 hours due to their own studies or health reasons, they are obliged to forward the request to the shared, internal online platform and find a replacement mentor who is knowledgeable in the given issue, while preserving the anonymity of the mentored person.
3. The Student is required to register their mentoring activity for the given month with a brief description in the electronic interface (Forms) provided by the program no later than 23:59 on the last day of the concerned mentoring month.

Administration includes the following activities:

- a) ongoing monthly management of reports about mentoring
 - b) reporting, feedback and suggestions on the events and training activities that took place during the month,
 - c) Reporting on the follow-up of the mentored on a monthly basis, lessons learned, useful knowledge, public information and suggestions.
4. If the Student fails to administer their mentoring activities during any month or misses more than 30% of the courses and programs in a semester and cannot provide a valid excuse for the failure, the University may terminate this contract.
 5. The Student shall conduct themselves in a manner consistent with the spirit of the program and the ethical guidelines in Section VI.





6. The Student agrees to actively assist in the organisation of programs for the mentored students, the production of content for social media sites and the promotion of the program during the academic year 2022/23.
7. The Student agrees to cooperate with other peers and program coordinators.
8. Mentoring activity of the Student:
 - a) Respond to student requests online or in person, to the best of their ability, within 48 hours and try to find an appropriate solution/answer to the problem/question, make a suggestion or refer the student requesting assistance to the relevant organisation or office.
 - b) Follow up on each case, continuing contact with the mentored student even after the solutions and answers have been offered, making sure that the assistance and information provided is effective and that the problem encountered has been satisfactorily resolved.
 - c) Trains and strengthens the skills needed to be a facilitator, participates in workshops, case studies and promoting events to develop further competencies.
 - d) Keeps in touch with the mentored student throughout the academic year 2022/23 if required.
 - e) Refers the mentored student without delay to the appropriate institute, office or specialised clinic with requests or problems beyond their competence.
 - f) In case of problems or requests that seriously endanger the studies or the physical and mental health, immediately inform the coordinators, the Psychological Counselling Service of the UPMS (PSZIKON) and, if necessary, the competent emergency care or emergency services (ambulance, fire brigade, police).
 - g) The Student must notify the Program Coordinator of their intention to suspend their mentoring activities 30 days prior to the termination of the mentoring relationship. After consultation with the Peer Program Committee, the University will make a





decision to suspend the activity within 30 days of receipt of the request, taking into account the provisions of VII.7.

V. Obligation of the Parties to cooperate

1. The Student shall notify the University in writing of any change in their personal data without delay, but no later than 10 days after the change occurs.
2. The Student may take a break of more than 15 days between two mentoring sessions only with the prior notification and approval of the University Coordinator, but only up to a maximum of two breaks per semester with the approval of the Coordinator. If the Student fails to contact the mentor for more than 15 days without notifying the coordinator, the first time the Student will receive a written warning, and after the second such occurrence, the University may terminate this contract. If the Student informs the Coordinator in writing (via e-mail) that there will be a period of 15 days when they will not be able to meet with their mentor and the Coordinator accepts the justification, in that case the period without a mentoring session will not be subject to a warning. If the Coordinator does not approve the Student's application, the Student has the right to appeal in writing to fhszi@aok.pte.hu (email subject: APPEAL). The appeal will be decided by the Peer Program Committee as the appeal body. If the appeal body accepts the grounds of the appeal, no warning will be given for the period without a mentoring session.
3. In the event of an impossible cooperation between the and the mentored student within the Peer Program, either on the basis of a report by the Student or by a mentored person, the Peer Program Committee will approve the replacement of the mentor.
4. If the Student engages in any conduct in the company of the mentored person that may result in a misdemeanour or criminal conviction, or if the Student consumes drugs or other mind-altering substances or excessive alcohol, the University may terminate this Agreement.





5. In addition to the general rules on data protection, the Student is obliged to ensure confidentiality and responsible management of information.
6. The Student shall inform the University immediately in case of suspected misconduct, criminal offences or other violations of the law, in particular with regard to abuse or drug abuse.
7. By signing this contract, the Student agrees to the processing of their personal data by the University for the purposes of the contract. The scope of the data processed shall include all data provided by the Student to the University. The purpose of the data processing is to maintain contact, to monitor the program, and for financial and professional control purposes.

VI. Ethical guidelines for mentoring

1. *Sensitive topics*: the Mentor should not ask the mentee about past life history, family situation, illness, external trauma or intimate topics. If any of these topics are raised for a reason, which may indicate a risk to the physical or psychological well-being of the mentored person, the Student must report it to the Head of the Psychological Counselling Service and the mentored person must be connected to a consultant.
2. *Confidentiality*: The Student shall keep the personal data of the mentored persons confidential during the present contract, and shall not disclose them to third parties outside the University, in particular, but not exclusively, to other mentors or students.
3. *Data protection*: neither the institutions involved nor the mentored persons can be identified in public forums (e.g. public blog, social portals, publications, papers, etc.), only photos, audio-visual content and data already shared on the Peer Program's Facebook/Instagram page can be used.





4. *Gifts*: The Student may not give or accept gifts, distribute or accept donations from the Mentored. If you wish to make a gift or donation to a Mentor, you may do so only through the Peer Program Liaison and the Coordinators.
5. *Promises*: Students are not allowed to make promises to their mentors, even if they are sure that they will keep their promises.
6. *Use of social networking sites*: social networking sites are not forbidden, but they are not recommended during the mentoring process, only questions related to the mentoring activity should be discussed on the social networking site. In the case of one-to-one contact, mentored persons may first contact the Student by e-mail, which is recommended to be followed up by a face-to-face meeting to facilitate the establishment of a relationship of trust.
7. *Responsibility*: the Student is responsible for the physical and mental health of the mentored person during their mentoring activities, it is their duty and responsibility to judge the place and the administration of the mentored person, and he/she is liable for any damage caused in connection with their mentoring activities according to the general rules on compensation.

VII. Scope, termination, termination of the contract

1. This contract shall enter into force on the date of signature by both parties.
2. The contract shall be concluded for a fixed term until 31 June 2023.
3. The University shall be entitled to withdraw from this Agreement and to claim back the full amount of the scholarship already paid if, on the basis of the information available to it, it can be established to its satisfaction that the scholarship Recipient
 - a. made an unauthorised use of the scholarship;
 - b. has been in serious breach of their obligations under this Agreement through no fault of their own,





4. The University may exercise the right of withdrawal by an unilateral written declaration to the Student, stating the reasons for the withdrawal. The legal consequences of the withdrawal shall take effect upon notification of the declaration.
5. In the event of withdrawal by the University, the scholarship holder shall be obliged to reimburse the amount of the scholarship paid to him/her or to pay it into the University's account no later than 15 working days after the date of notification of withdrawal.
6. If any of the grounds for withdrawal set out in Section VII.3 should arise, or if the Student fails to fulfil any of their obligations under this Agreement, the University may decide to terminate this Agreement, i.e. to terminate it prospectively.
7. The University may terminate this contract if the Student would no longer be eligible for the scholarship, or if the Student does not continue or discontinues their studies, or if the Student's mentoring activity is interrupted or terminated.
8. Upon receipt of the notice of resignation, the University will immediately take steps to terminate the scholarship. In the event of a waiver of the scholarship, this contract shall terminate upon notification of the waiver to the University.
9. This contract shall terminate without any further declaration or act,
 - if the Student ceases to be an active Student,
 - if the University ceases to exist without succession or is removed from the register for any reason, or
 - in the event of the death of the Student.

VIII. Miscellaneous provisions

1. For matters not regulated or not regulated in sufficient detail in this contract, the provisions of Act V of 2013 on the Civil Code, Act CCIV of 2011 on National Higher Education, Act CXII of 2011 on the Right of Informational Self-Determination and Freedom of Information and other related legislation shall apply..





2.If this does not lead to a successful resolution, the Parties shall settle their dispute before an ordinary court of competent jurisdiction.

3.This contract may be amended only by written agreement of the Parties. No amendment of the contract shall be deemed to be a change in the details of the Parties, in particular their address, registered office or representative, of which the Party concerned shall notify the other Party in writing either in advance or within 10 working days of the change, as the case may be.

4.The scholarship holder may initiate a contract amendment only on grounds which do not subsequently change the circumstances in which the scholarship was awarded.

The Parties undertake to behave loyally towards each other after the termination of this

5.Agreement and not to make any statements that would prejudice the interests of the other Party. Each Party shall be under an obligation to protect the reputation of the other Party without time limitation after termination of this Agreement.

6.The provisions of this Agreement constitute confidential information and neither Party shall be entitled to disclose or transfer it to any third party without the other Party's written consent, the provisions of this Agreement or legal authorization.

7.If any provision of this contract is found to be invalid, this shall not affect the validity of the other provisions of the contract. The Parties agree to replace the invalid provision of this contract by a new valid provision which best serves the purpose of the invalid provision and the mutual intention of the Parties.

8.The present contract consists of ten (10) pages and is made and signed in four (4) identical copies in Hungarian (English/German), of which three (3) copies are for the University and one (1) copy is for the Student.

9.In case of any legal question or dispute regarding the translation of this Agreement into another language, the Hungarian version shall prevail.





This Agreement, having been read and interpreted by the Parties together, is hereby signed by the Parties as if it were in full agreement.

Place and date: Pécs,

Place and date: Pécs,

**University of Pécs Medical School,
dr. Attila Miseta Rector**

Student

Professional countersignature

Financial countersignature

Legal control

