

!NEW SERVICE!

ADMINISTRATIVE ASSISTANCE IN THE PROCEDURE OF STUDY RELATED RESIDENCE PERMIT EXTENSION

Based on a student request, the Medical School and the Faculty of Pharmacy provide administrative support to our students participating in our foreign language programs through Enter Hungary's online interface of the National Directorate General of Immigration in submitting their requests for the extension of their residence permit for study purpose. **The assistance is available only in submitting the application!**

How much does the procedure cost and how do I pay?

The fee for the extension of the residence permit is 23,000 HUF, which will be paid by the applicant directly to the Immigration Service through the online interface with a bank card accepted by the Authority.

When can I use the service?

1. You can submit your application up to **40 days before the expiry of the validity** of your residence permit.
2. If the **validity period of your residence permit is shorter than 40 days**, please contact our colleague at the e-mail address enterhungary1@aok.pte.hu before submitting the application.
3. **We cannot provide** the service to applicants with an **expired residence permit**.

How can I use the service?

The service can only be requested by completing and submitting the Form [on this link](#) or by using the below QR code:



All the following documents **must be attached** to the application:

- a) ID photo (passport photo) and
- b) full copy of your valid passport (all pages of the document, only the first page is not enough) and
- c) a bank account statement not older than 30 days, at least 3 months covered by it, ensuring the customer's identification, which proves the coverage of subsistence, travel and health care during the stay in Hungary and
- d) certificate of student status certified by the Registrar's Office, which contains the following information:
 - given the higher education training - based on the legislation and training and exit requirements - how many semesters,

- how many active semesters the student has in the given course, and which semesters are these,
- the student has paid the fees charged by the higher education institution and
- e) proof of housing (signed dormitory or lease agreement) and address card and
- f) the currently valid residence permit.

If all documents **have been received in complete**, we will fill the necessary data and prepare your request to submission on the Enter Hungary interface within 4 working days.

After that, you **must appear in person** at the **Registrar's Office** for the purpose of data reconciliation and signature. **The request for the extension of your residence permit can only be submitted with your personal appearance!** In the absence of a personal appearance, the application cannot be sent to the Authority.

Please wait until our administrative officer contacts you to make an appointment, because the general customer service will NOT be able to deal with your case at the reception of the Registrar's Office.

After submission, you must appear in person at the Immigration Service's customer service within 15 days. The card will only be received by post, to your postal address.

